

Graduate Student Association
December Business Meeting

Friday, December 8, 2017

Location: Stone Conference Room

1300 Elmwood Avenue

Buffalo, NY 14222

- I. Call to Order: 5:38 PM
- II. Roll Call: President Murphy, VP Finance Ramos, VP Administration Mendelson, VP Nelson, Senator Dupree, Senator Bonilla, Dr. Miller; quorum not met
- III. Approval of the Agenda
- IV. Approval of the Minutes
- V. Public Comment
- VI. New Business
 - a. Executive Board Reports
 - i. President
 1. It's the end of the semester. I am working on things for next semester. Happy Holidays! I welcome those of you who were able to join us this evening. Thank you for taking the time during this busy part of our semesters to fulfill your duties within the GSA. As we progress into the spring semester I would like to make you aware of the upcoming awareness campaign that we will be undertaking. This initiative seeks to bring awareness of our organization to our current and future graduate students. I look forward to sharing this with you all shortly. Second, I am still waiting to hear from President Conway-Turner on the status of Graduate Students acquiring gym memberships. In the meantime, I have been made aware of open skates that take place on campus, which are free with a student ID. Skate rentals are available for \$2. More information is available at, <http://www.buffalostateathletics.com/facilities/?id=3>. Also, please continue to spread the word about the GSA scholarship. Information is available at, <http://gsa.buffalostate.edu/gsa-scholarship-opportunity> I hope you all have wonderful holidays, and I thank each of you for your work with the GSA.
 - ii. Executive Vice President
 1. Registration for the Graduate Research Fair is open (<https://buffalostate.wufoo.com/forms/graduate-research-fair-thesis-contest2018/>) and she is going to be meeting with Marnie in the beginning of January to conduct all necessary planning. GSA is planning two additional events for the Spring semester more info to come.
 - iii. Vice President for Administration

1. The position of Vice President for Administration will be vacated at the end of the semester. If you are aware of any individual with interest in getting involved, please have them email gradstudentassoc@buffalostate.edu. If interested in any of the executive positions please let the President, Executive Vice President, or Vice President for Finance know.
- iv. Vice President for Finance
1. The following chart accounts for the to date expenditures for this academic year. A more comprehensive report will be made available as numbers are finalized:

Date	School	Purpose	Funds Requested	Awarded
9/13/2017	Biology	Research	3,540.52	50% - 100% out of \$1,500
10/11/2017	English	Conference Presentation	856	50% - 100%
10/13/2017	Higher Education & Student Affairs	Conference Presentation	225	50% - 100%
10/20/2017	Higher Education Administration	Conference Attendance	799	30% - 50%
10/20/2017	English	Conference Presentation	809	30% - 50%
10/20/2017	English	Conference Attendance	400	50%- 100%
11/9/2017	English	Conference Attendance	1,218.56	30% - 50%
11/11/2017	English	Conference Attendance	788	30%- 50%
11/13/2017	English	Conference Attendance	478	30% - 50%

- b. Advisor's Reports (Dr. Miller)
 - i. Working on engaging senators more. The organization is doing well for an up and coming organization.
 - ii. In response to a question about the campus fee structure, Dr. Miller also explained the differentiation between undergraduate and graduate fee structures.
- c. GSA Awareness Campaign Launch Presentation
 - i. Identify high traffic areas throughout campus.
 - ii. Coordinate advertising with department chairs.
 - iii. Change posters frequently and keep our brand relevant.
- d. GSA Student Satisfaction Survey Design
 - i. Touch upon specific issues like parking, gym memberships, and bus passes for graduated students. what can GSA do to improve and meet the need of our targeted population.

VII. Closing Comments

VIII. Adjournment: 6:18 PM